

**Check Processing Dates  
Accounts Payable  
2023-2024 School Year**

Note: If a check is needed prior to the date indicated when checks are available, the request must be submitted one week prior.

For example: If a check is needed September 1st, the request must be at A/P Office by noon on August 29<sup>th</sup>.

Deadline for paperwork, invoices, released in Skyward, and/or requests for payment in A/P Office by noon.	Date Checks will be available for distribution or mail after noon.
August 1, 2024	August 4, 2024
August 8, 2023	August 11, 2023
August 15, 2023	August 18, 2023
August 22, 2023	August 25, 2023
August 29, 2023	September 1, 2023
September 5, 2023	September 8, 2023
September 12, 2023	September 15, 2023
September 19, 2023	September 22, 2023
September 26, 2023	September 29, 2023
October 3, 2023	October 6, 2023
October 10, 2023	October 13, 2023
October 17, 2023	October 20, 2023
October 24, 2023	October 27, 2023
October 31, 2023	November 3, 2023
November 7, 2023	November 10, 2023
November 14, 2023	November 17, 2023
<b>Fall Break November 20-24, 2023</b>	
November 28, 2023	December 1, 2023
December 5, 2023	December 8, 2023
December 12, 2023	December 15, 2023
December 19, 2023	December 22, 2023
<b>Winter Break December 25, 2023 -January 5, 2024</b>	
January 9, 2024	January 12, 2024
January 16, 2024	January 19, 2024
January 23, 2024	January 26, 2024
January 30, 2024	February 2, 2024
February 6, 2024	February 9, 2024
February 13, 2024	February 16, 2024
February 20, 2024	February 23, 2024
February 27, 2024	March 1, 2024
March 5, 2024	March 8, 2024
<b>Spring Break March 11-15, 2024</b>	
March 19, 2024	March 22, 2024

March 26, 2024	March 29, 2024
April 2, 2024	April 5, 2024
April 9, 2024	April 12, 2024
April 16, 2024	April 19, 2024
April 23, 2024	April 26, 2024
April 30, 2024	May 3, 2024
May 7, 2024	May 10, 2024
May 14, 2024	May 17, 2024
May 21, 2024	May 24, 2024
May 28, 2024	May 31, 2024
June 4, 2024	June 6, 2024
June 11, 2024	June 20, 2024
June 25, 2024	June 27, 2024